

NON ATTENDANCE OF APPOINTMENTS

Due to an increase in the number of wasted appointments through patients failing to attend without informing the surgery, it has become necessary to implement the following policy:

If you repeatedly fail to attend appointments with any clinician without informing us, we will write to you advising you that you may be removed from the practice list and to find an alternative doctor.

If you cannot attend your appointment for any reason please let us know as soon as possible, giving at least 24 hours notice. We can then offer the appointment to someone else.

Thank you for your co-operation

Signed:

Print full name:

Date of Birth:

Date:-